

ELIZABETH S. GRIFFIN

Citizenship: Italian and American
Languages: Fluent in Italian and English
Italian Fiscal Code # GRF LBT 60P63 Z404T
American Social Security # 533-72-0113

EDUCATION

1984 – 1986	Seattle University – Graduate School, Business Administration
1980 – 1982	University of Washington – Political Science B.A., June/82
1978 – 1980	Oberlin College – Policy Studies

June/2002 – Present

Director/Secretary General, Italian American Association of Friuli Venezia Giulia - Trieste

Manage and direct an historic association (founded as a USIS center in the 1940's), conduct program development/public relations work, coordinate all human resources. Annual budget is nearly € 90,000. Brought the association from an entity operating in red to a profit making organization. Provide on-going assistance to Americans in need in Trieste as a "front office" service to the Trieste US Consular Agency. Assisted US Consular Agent Paolo Bearz in his absence and spoke in public on his behalf during the fall/winter 2004-'05. Collaborate closely with British Honorary Consulate in Trieste on cultural activities such as 50th Anniversary of Trieste in Italy in Nov. '04 and the New Zealand veterans visit to Trieste in May '05.

2002 - 2005

Marketing/Business Development – Trieste Professional Basketball

Promote Trieste's professional basketball team, primarily through events/program development, fund raising, public relations, and sponsorship deals. Organize home games and supplemental promotional events. Work with the mayor of Trieste, President of the current team. Interface with the CEO of AcegasAPS, a large regional utilities company and main sponsor of the present team. Serve as liaison between team management and the public/private sector. Negotiate contracts with American players/agents/scouts including assistance with one year's unfortunate bankruptcy hearings. Assist coaching staff and management for all English speaking needs.

2004 - Present

**Coordinator and Instructor,
Professional Development Courses for 5th Year High School
Students - Trieste**

Developed, coordinated and implemented a course that helps young people organize and plan for their professional future.

1999 – 2004

Consultant – Business English – Trieste

Coordinated English lessons that focused on business needs for executives in the private sector. Clients included: Lloyd Adriatico, Port Authority of Trieste, ACEGAS APS Utilities, and the Sincrotrone (Science Area Park)

1/99 – 2003

**Teacher/Coach – Business English – Trieste
MIB – Master in International Business
MIRM – Master in Insurance and Risk Management**

2003

**Consultant, Business Development/Marketing
Wellsoft, Srl Computer Services - Trieste**

1/98 – 6/98

**Teacher – English for Professional Development Courses
Tecnostart s.r.l. – Spello (Perugia)**

9/94 - 6/95

**Teacher – English for Re-Training Courses
Alenia, S.p.A. – Monfalcone**

1/94

**Presenter – Human Resource Models for Top Productivity
Orgasystems – Caserta**

PROFESSIONAL EXPERIENCE IN THE UNITED STATES

5/89 – 12/92

**Public Relations Assistant
The Rainforest Foundation – Los Angeles, California**

Working in a rainforest protection non-profit agency started by Sting and friends in the entertainment and recording fields. I coordinated two world PR and fund raising tours.

11/86 – 4/89

**Stress Management Seminar Coordinator
Human Resources Department, National Nuclear Weapons
Laboratory – Los Alamos, New Mexico**

7/84 – 8/86

Bookkeeper; Wyatt Stapper Architects - Seattle, Washington

7/82 – 6/84

**Public Relations Assistant; Jennifer James Inc. – Seattle,
Washington**

Trieste, 20 April, 2007

Elizabeth S. Griffin